

AMENDED
MEMORANDUM OF ASSOCIATION

1. NAME OF THE SOCIETY:

Society of Petroleum Geophysicists

2. ADDRESS OF THE SOCIETY:

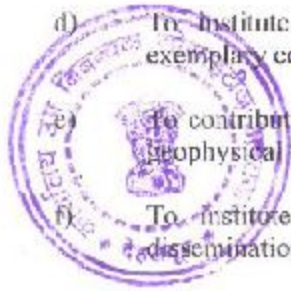
1, Old CSD Building, KDMIPE Campus
Kaulagarh Road, Dehradun
Uttarakhand, India

3. JURISDICTION:

Municipal Limits of Dehradun

4. OBJECTIVE:

- a) To promote excellence and technological advancement in the profession of Geophysical Exploration for petroleum deposits.
- b) To provide a platform for technical exchange amongst the widely spread branches of geophysical exploration disciplines.
- c) To formulate, monitor and promote norms of professional ethics for the practicing geophysicist.
- d) To institute lectures, honorary awards, citations etc. to honour and recognize exemplary contributions to the field of geophysical exploration.
- e) To contribute the cause of continuing education and technical advancement of young geophysical professionals.
- f) To institute and develop technical journals and other publications for wider dissemination of knowledge in the field of geophysical exploration.
- g) To promote and foster research into important aspects of the geophysical technologies through suitable activities.
- ह) To exchange healthy interaction with geophysicists and persons from various sister disciplines, through other similar societies in India and abroad.
- i) To undertake all such activities as are conducive to the various aims and objectives of the society.



सत्य प्रतिनिधि

उप निदेशक
फर्म सोसाइटीज एवं विभाग
देहरादून

(M. P. Singh)
(M. P. Singh)

(N. S. DANSHAL)
(N. S. DANSHAL)

(C. B. YADAVA)
(C. B. YADAVA)

(C. Singh)
(C. Singh)

(Dr. N. P. Singh)
(Dr. N. P. Singh)

(Maharaj Singh)
(Maharaj Singh)

(Ranjit Singh Warark)
(Ranjit Singh Warark)



SOCIETY OF PETROLEUM GEOPHYSICISTS

(Regd. No. - 746/ 1992 - 1993)

Amended RULES

Article 1:- NAME OF THE SOCIETY:-

Society of Petroleum Geophysicists

Article 2: ADDRESS OF THE SOCIETY:

1, Old CSD Building, KDMIPE Campus
Kaulagarh Road, Dehradun
Uttarakhand, India

Article 3: JURISDICTION:

Municipal Limits of Dehradun

Article 4: All abbreviation shall be defined:

Section 1. : "SPG" as Society of Petroleum Geophysicists

Article 5:- Governing body

Section 1- The Governing Body of the Society shall be

- (a) General Body
- (b) Council of the Society
- (c) Central Executive body



Section 2-

- (a) General Body shall consist of all the members of Society.
- (b) The Central Executive Body shall consist of

(1) President	1
(2) Vice Presidents	9 (1 elected from Dehradun (Central Vice President) + 8 Presidents of all regional sections)
(3) Secretary	1
(4) Joint Secretary	1
(5) Treasurer	1
(6) Executive Members	6
(7) Advisors	2*

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Total = 21

** President and Secretary of the previous Central Executive Body shall be nominated to Central Executive Body as Advisors by Central Executive Body. In case, Former President and Former Secretary elected again then advisors shall not nominated.*

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- (c) Council of the Society shall consist of all the members of the Central Executive Body, and Secretaries of all Regional Sections.

Section 3- The manner of selection, the terms of office, the specific duties, responsibilities, and other matters relevant to such bodies shall be as provided in the Bylaws of the Society.

Section 4- Any responsibility and authority of the management of the affairs of the Society not otherwise specified shall be reserved to the Council of the Society.

Section 5- Unless otherwise provided by the constitution and/or Bylaws all actions by General Body, Council of the Society and Central Executive Body shall require a majority vote of the members present.

Article 6:- Regional Sections

Section 1- The Society may establish Regional Sections as provided in the Bylaws, at places where there are twenty (20) or more active members of the Society and who jointly express a desire to form such a section.

Section 2- The internal affairs of such section shall be administered by each Regional Section consistent with the aims and objectives of the Society.

Section 3- Each Regional section shall assist in carrying out the objectives of the Society.

Section 4- Affiliation with a Regional Section may be dissolved as provided in the Bylaws.

Article 7:- Student Sections


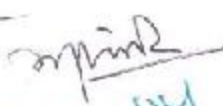

In keeping with the aims and objectives of the Society, the formation of student sections at recognized universities or colleges where Geophysics is taught as subject shall be encouraged by the Society.

Article 8:- Meetings

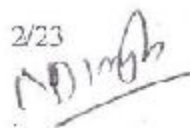
Section 1- The Society shall hold at least one meeting of the members every year. This meeting shall be known as "General Body Meeting". The time and place of the General Body meeting and Council meeting shall be designated by the Council of the Society.

Section 2- The Society shall also hold a meeting of the Council of the Society, at least once in a year.

प्रत्य प्रतिनिधि




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देहरादून

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Section 3- Additional meetings of the Society may be called by the Council of the Society.

Article 9:- Committees

Section 1- Council of the Society shall have the authority to establish permanent or ad-hoc committees for such purposes as may be deemed fit to further the aims and objectives of the Society, and to co-ordinate more effectively the activities within the Society.

Section 2- The Composition, role and responsibility of the committees are laid down in the Bylaws.

Article 10:- Office Setup

Section 1- The Central Executive Body may employ an Executive Director, an Office Manager and staff for the Society and the remuneration and other compensations, if necessary, would be made from Society's fund.

Section 2- The Executive Director shall perform such duties as the Central Executive Body may assign and shall be responsible to the Central Executive Body for the performance of these duties.

Section 3- The Central Executive Body may discharge the Executive Director, Office Manager or any staff appointed by it any time, without any liability, whatsoever, on the part of the Society.

Article 11:- Foundation

Council of the Society shall have the authority to establish SPG Foundation, through solicitation of contributions, to encourage and support geo-scientific, educational and charitable activities of benefit to person involved in studying, teaching, research or practicing geophysics.

Article 12:- Bylaws

Section 1- The Council shall make Bylaws, as it deems necessary, for the proper management of the affairs of the Society. The Bylaws must not be in conflict with the constitution in accordance with the procedure laid down in this article.

Article 13:- Amendments

Section 1 General Body may amend by way of addition, variation or repeal any provision of this constitution in accordance with the procedure laid down in this article.

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नेहरूनगर

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Section 2- Amendments to this constitution may be made by a two-third (2/3) majority vote of the members of this Society present and voting in the General Body meeting.

Section 3- Such amendments may be proposed by the following

- (a) Resolution by the Council of the Society or Central Executive body.
- (b) Resolution by a Special Constitutional Committee appointed by the President.
- (c) A proposal in writing signed by any fifty (50) members of the Society.

Section 4- The Central Executive body shall specify the clauses of the amendments to be published in the journal of the Society.

Article 14:- Procedure Manual

Section 1- A procedure Manual, not in conflict with constitution and Bylaws, shall govern the details of the operation of the Society. This manual and any changes to it must be approved by the Council of the Society.

Article 15:- Membership

Section 1- The membership of the Society shall consist of persons or institutions concerned with geophysical activities and qualified in accordance with the rules and regulations of the Society, and provision made in Bylaws.

Section 2- Various classifications of the membership and the qualifications there of shall be established by the Bylaws of the Society.

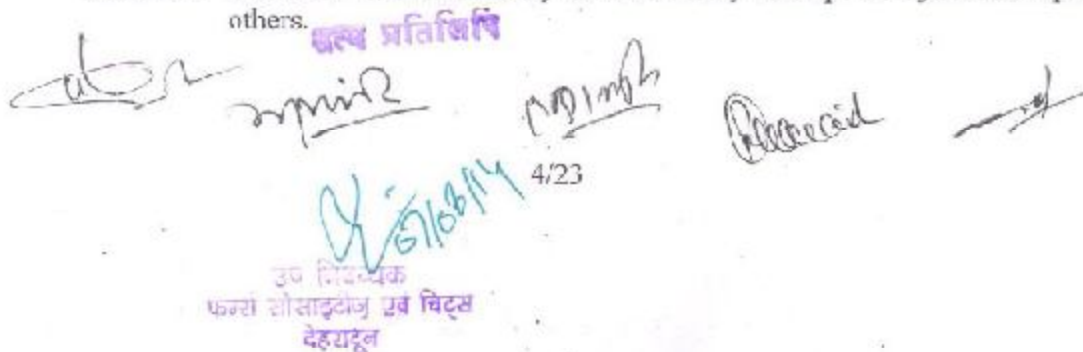
Article 16:- Code of Ethics

Section 1- Membership of any class shall be contingent upon conformance with the established principle of professional ethics.

Section 2- Honesty, integrity, loyalty, fairness, impartiality, fidelity to trust, and inviolability of confidence are incumbent upon every member as professional obligations.

Section 3- Members shall not make false, misleading or unwarranted statements, representation or claims in regards to professional matters, nor shall they engage in false or deceptive advertising.

Section 4- Members shall not falsely or maliciously attempt to injure the reputation of others.


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Section 5- Members shall endeavor to cooperate with others in the profession and shall encourage the ethical dissemination of geo-scientific knowledge.

Article 17:- Membership Types

Section 1- Membership in this Society shall consist of

- (a) Annual
- (b) Life Member
- (c) Associate Member
- (d) Student Member
- (e) Honorary Member
- (f) Institutional / Corporate Member



Section 2-

(a) Definition of term "Member"

Unless otherwise expressly provided in these Bylaws, the term "Member" shall refer only to active, life and honorary members. Only such members may sponsor membership applications, or refer to themselves as members of the Society. However, only Active members and Life members can hold office and vote in Society affairs.

(b) Definition of term "Member in good standing"

Unless otherwise expressly provided in these Bylaws, the term "Member in good standing" shall refer to Life member and only those Active Members who have paid up all their dues till the end of previous year to the Society in accordance to the rules laid down in Bylaws.

Section 3- Annual member:-

Any person engaged in the practice or teaching of Geophysics may apply for Active membership, provided the applicant holds a Masters' degree in Geophysics/Physics or related scientific or engineering discipline from a University/College of acceptable academic standards.

Section 4- Life member

Any person qualified to become Annual member may apply for the life membership as well.

Section 5 - Associate Member

Any person who is a Graduate of a University/College of acceptable academic standard and who is interested in the activities of the Society may apply for Associate Membership of the Society.

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Section 6 – Student Member

Any Post Graduate student studying in Geophysics / Physics or related scientific or engineering discipline may apply for student membership. Student member may not be required to pay any membership fee.

Section 7 – Honorary Member

Honorary members shall be those Active members of this society who have contributed distinguished service to the cause of petroleum geophysics. Such determination shall be made by the Council of the Society or a committee appointed for the purpose. Honorary members shall not be required to pay membership dues.

The number of such Honorary members shall be limited to 20 (twenty).

Section 8- Institutional / Corporate Member

Any Institute or Organization engaged in geophysical exploration, geophysical research or a related field, or in furnishing services or products, used in geophysical exploration/research or has an active interest and credentials in supporting the aims and objectives of the Society.

Section 9- Patron and Chief Patron

Any person belonging to any Government Organization/Public/Private Sector Organization, or any other Organization or any Individual of high professional and /or social standing whose association with the Society is considered by the Council of Society to enhance the status and standing of the Society.

Section 10- Admission to Membership

Candidate for admission as member shall submit a formal application on an application form authorized by the Central Executive Body. Central Executive Body after due consideration shall inform the applicant his admission as member.

Section 11- Resignation

Any member of whatever classification may resign any time from the Society: Such resignation shall be in writing and shall be effective only if is accepted by the Central Executive Body.



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Section 12- Loss of Membership Rights

Any member of whatever classification who resigns or who forfeits membership for non-payments of dues or who is expelled for ethical reason ceases to have any right in the Society and ceases to incur further indebtedness to the Society. Central Executive Body with majority of 3/4 member can expel the member from his membership.

Section 13- Reinstatement

Any person who has resigned, or who has forfeited membership for non-payment of dues, unless expelled for ethical reasons, may be reinstated by the Central Executive Body, upon fulfillment of such requirements as may be established by the Central Executive Body.

Article 18:- Dues

Section 1- The annual dues shall be payable in advance for every financial year.

Section 2- The Dues for the different category of active members are as follows:

Annual	: Rs 1000/- (Rupees One thousand only)
Life	: Rs 6000/- (Rupees Six thousand only)
Associate	: Rs 1000/- (Rupees One thousand only)
Student	: Free Membership
Honorary	: Free Membership
NRI & other nationals (Annual)	: US\$ 50 (US \$ Fifty only)
NRI & other nationals (Life)	: US \$ 300 (US \$ Three Hundred only)
Institutional/Corporate (Annual)	: Rs. 50,000/- (Rupee Fifty Thousand only)

Section 3- The membership dues once paid is non-refundable.

Section 4- Institutional members may nominate their representative to attend Annual General Body meeting of the Society.

Section 5- Institutional members may nominate their representative to attend training, seminars, conferences and other programs organized by the Society by paying nominal fee as prescribed by the Society, for the specific event.

Article 19:- Central Executive Body

Section 1- President प्रतिनिधि

The President shall be the Chief Executive Officer of the Society. The President shall be Spokesman for the Society on all matters pertaining to the public; shall appoint Board of Directors of SPG foundation, shall appoint the members of all committees within the

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limits prescribed in the constitution and Bylaws; shall appoint delegates to cooperating organization to represent the Society; shall serve as Chairman of the council and Central Executive Body. The President shall preside over all meetings of the General body, Council and Central Executive Body. He /She shall direct, guide and co-ordinate the execution of various activities of the Society.

Section 2- Vice President

The Vice President elected from Dehradun shall exercise such duties, as may be assigned by the President or Council of the Society or Central Executive Body, from time to time.

Section 3- Secretary

The Secretary shall be responsible for recording the actions for the Council and Central Executive Body; shall keep possession of the corporate seal and affix the same and perform other duties as may be assigned by the President or the Council and /or Central Executive Body of the society. Secretary shall be responsible for correspondence between the Society and its members, and all other agencies as and when required. He /She should also assist in conduct of all the meeting of the society. He /She shall record and issue the minutes of the meetings of the society. He /She shall issue notices convening the meetings in pursuance of the council and/or Central Executive Body resolutions. He /She shall also be responsible for all such activities as may be specially assigned to him /her by the President or Council and /or Central Executive Body.

The Secretary shall be authorized to incur and expenditure not exceeding Rs. 2000/- (Rupees two thousand only) on any occasion but not exceeding Rs. 10000/- per month to fulfill the objectives as mentioned in the Constitution. He /She shall obtain the approval for the expenditure in the next meeting of central executive body.

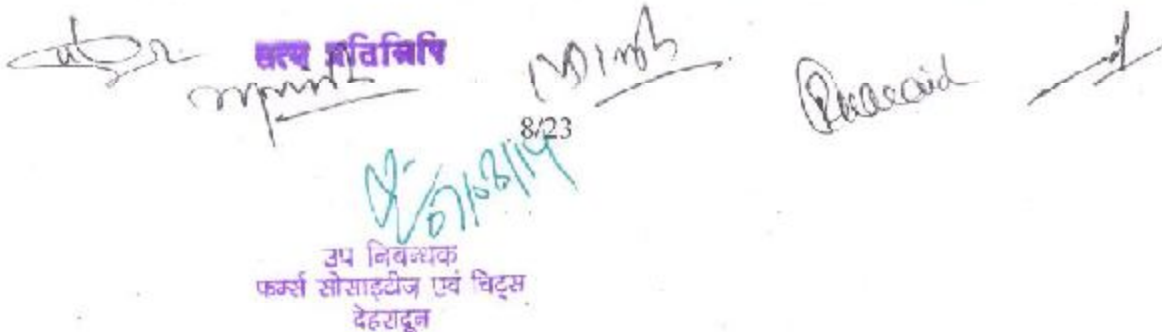
Section 4 - Joint Secretary

The Joint Secretary shall perform the duties of the Secretary in the absence or inability of the Secretary to serve; and shall perform such duties as may be assigned by the President or by the Council of the society or Central Executive Body.

Section 5 – Treasurer

The Treasurer shall have the custody of the cash receipts and shall maintain proper accounts of the Society and shall be responsible to the Council for proper rendering of income and expenditure accounts.

He /She may keep an imprest not exceeding Rs. 5000/- (Rupees five thousand only) at any given time for any emergency expenditure needed by the secretary. Except for the


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impress amount of Rs. 5000/-, surplus cash if any, shall be deposited in a scheduled bank account, approved by the Central Executive Body.

It shall be his /her duty to get the Annual Accounts audited well before the annual meeting of the General Body, and deliver the same through the Secretary for being incorporated in the Society's Annual report. In the absence of the Treasurer or inability to function on a day today basis from Dehradun, the Central Executive Body may nominate and authorize an Active Member to perform his /her duties and he /she shall be designated as the Working Treasurer.

Section 6- Executive Members: The Executive Members shall coordinate and cooperate the Central Executive Body to perform day to day activities of society.

Section 7- Bank Account

Bank account in the name of the Society shall be operated by any two of the three office bearers of the Central Executive Body, namely (1) President (2) Secretary (3) Treasurer.

Section 8 – Tenure of Office

The tenure of Office of the Council, Central Executive Body and all Regional Sections will be 2 (two) years from the date of taking over the charge.

It should be ensured by the Central Executive Body that all elections including Regional Sections, Central Executive Body and the President are completed before the expiry of their respective terms so that the new bodies are able to take charge at the earliest.

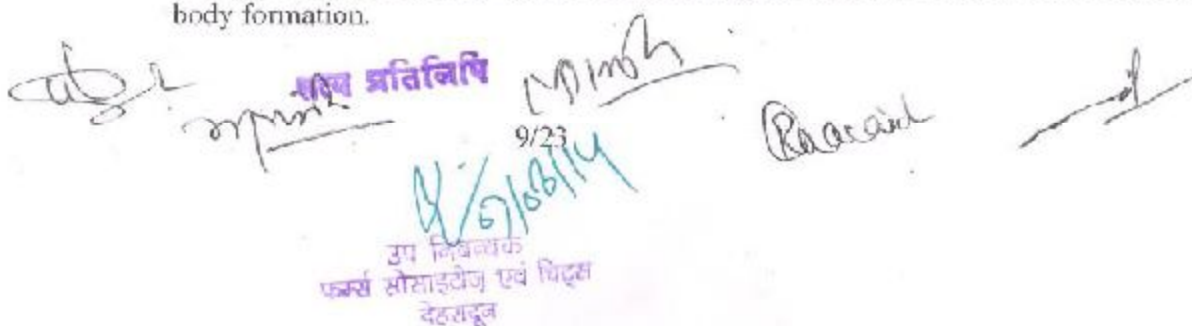
Section 9 - Maximum number of Terms

Except for the President, SPG, India, who can hold the office for a maximum of two terms, all other executives can hold the office without any restriction on number of terms, as long as they are elected through laid down procedure of election.

Section 10 – Elections:

Elections of regional sections, Central Executive body and the President, SPG, India will be conducted in the following manner and sequence -

- 1) The elections of the regional sections will be held in accordance with the posts mentioned under point Article 20, Section 14 of "Election Procedure" and as per guide lines mentioned in points 1 and 5 to 14 under "Election Procedure".
- 2) The regional section will have the responsibility to complete the local elections timely so as the new body takes over and complies with the requirement of central body formation.

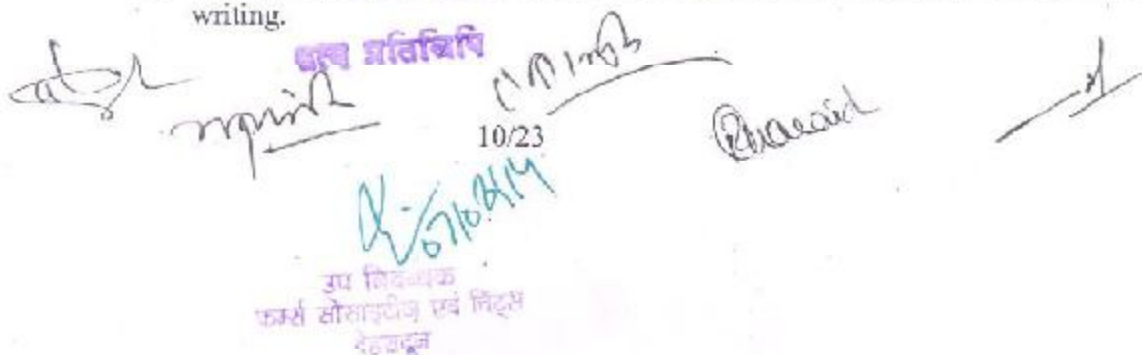

The bottom of the page features several handwritten signatures in blue ink. A prominent purple stamp is visible, containing the text 'उप निदेशक' (Deputy Director) and 'पञ्च सौदास्टेज एवं विद्वा' (Panch Saudastaj and Vidwa). Below this, the text 'देहरादून' (Dehradun) is written. There is also a date stamp '9/23' and a signature that appears to be 'Racard'.

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- 3) The regional sections have to ensure proper audit of their accounts before the taking over of the charge by new body.
- 4) The election process should be started well in advance so that each process gets reasonable time.
- 5) The President, SPG in consultation with central executive body, will constitute "Central Election Committee" to hold the election of central executive body including the President.
- 6) The election of Central Executive body, except the President will be carried by Central Election Committee for the posts, in accordance with table in point 4 and as per the guide lines stated under points 2 and 5 to 14 under election procedure.
- 7) After taking over the charge by regional sections and central executive body, except the President, the President (existing) in consultation with the central executive body (new) will constitute Nomination Committee which will facilitate the Central Election Committee with name(s) of the candidate(s), recommended for the post of President or for the election for the post of President.
- 8) The Central Election Committee will either hold the election for President as recommended by the "Nomination Committee" as per the laid down procedure of collegium or declare the recommended candidate by "Nomination Committee" as President.
- 9) The full-fledged new Central Executive body should start functioning not later than 14th August of even years.

Section 11: Nomination Committee:

1. The nomination committee shall consist of a Chairman and at least six other members including convener. The secretary of the society will be the convener.
2. Top two chapters having maximum number of members should be positively represented in the committee.
3. The committee will nominate candidates for the post of President, in a democratic way, from members of the Society in good standing and whose contribution to petroleum geophysics as well as to the Society of Petroleum Geophysicists is well known.
4. The committee must also secure the consent of all nominated candidates in writing.


A collection of handwritten signatures and official stamps is located at the bottom of the page. On the left, there is a signature in blue ink. In the center, there is a purple circular stamp with the text 'संघ प्रमुख' (President) and a date stamp '10/23'. Below this, there is a green signature and a purple rectangular stamp with the text 'संघ निदेशक' (Secretary) and 'कर्मचारी एवं निदेश' (Staff and Instructions). To the right of the center, there is a signature in blue ink. On the far right, there is a signature in black ink.

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Section 12: Roles of Nomination committee:

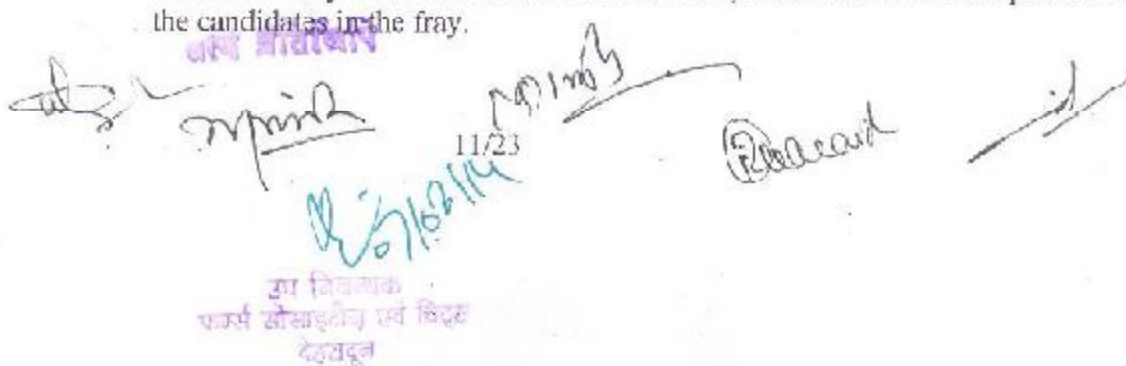
1. The role of nomination committee is to recommend the names, for the post of President, SPG, India.
2. Efforts should be made by the chairman to arrive at a consensus on one candidate.
3. The nomination committee will recommend a single name for the post of President to Central Election Committee only in case the candidate is unanimously agreed by all nomination committee members OR only one candidate is able to garner two or more nominations from the nomination committee members.
4. The nomination committee would recommend the names of all the candidates who've been nominated by two or more members, for the post of President to the "Central Election Committee".

Section 13: Central Election Committee:

1. The Central Election Committee shall consist of the members from Dehradun only. This committee shall carry out the election procedure for the post of President, in case two or more candidates are nominated by the nominations committee and for electing the office bearers from Dehradun. The senior most member of the committee shall be designated as Returning Officer.
2. Each Regional section shall also constitute a Regional Election Committee on similar lines to carry out procedure for the election of office bearers in their respective Sections and follow points mentioned points 1 and 4 to 14 under "Election Procedure" applicable to the regional sections.

Section 14: Election Procedure:

1. For the post of President of regional sections, all the members Associate/Annual/Life of the Society in good standing, who're registered at respective places, shall be entitled to cast their vote.
2. For the election of Office Bearers for Dehradun and Regional Sections, all the members of the Society Associate/Annual/Life in good standing who are registered at respective places shall be entitled to cast their vote.
3. For the post of President, SPG, Central Executive Body, the voting will be through collegium which will consist of all the executives body members/ office bearers of regional sections including Dehradun and the election committee will have the freedom to conduct it through ballot or secret mail whichever way the committee considers it fair, democratic and indisputable to the candidates in the fray.


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4. Following office bearers shall be elected -

POST	DEHRADUN	REGIONAL SECTION WHOSE MEMBERSHIP IS	
		>=50	<50
President		1	1
Vice President	1	1	1
Secretary	1	1	1
Jt. Secretary	1	1	1
Treasurer	1	1	1
Executive Members	6	6	4

5. Secretary, on behalf of Central Executive body shall notify the elections and constitution of nomination and central election committees, duly approved by Central Executive Body.
6. Returning officer shall notify detailed election schedule.
7. All candidates desiring to contest for the office bearer posts including Executive Members should be Active members of Society, in good standing and registered at Dehradun shall submit a prescribed application to the returning Officer within the time frame as declared by the central election committee.
8. Candidates can file nominations for multiple posts. However candidate can contest only for one post and he has to withdraw his nomination in writing from other posts before the time and date declared by the Returning officer for withdrawal and in case he/she fails to do so his/her candidature will be deemed as cancelled for election as such.
9. The central Election Committee shall finalize and intimate the list of the candidates for contesting the elections.
10. The voting shall be through ballot papers.
11. The voters who are not present on voting dates may cast their vote through postal ballot.
12. A date shall also be fixed for the return of postal ballots to the Returning Officer from the members who cannot franchise their vote on the days of election.
13. Returning Officer shall declare elected President and office bearers from Dehradun as per the provision of the Society's Act.
14. Each regional section should follow the procedure as indicated at points 1 and 4 to 13 above on same lines and applicable to regional section.

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15. Elected Presidents of Various Regional Sections and elected vice-President from Dehradun shall be in Central Executive committee as Vice Presidents.

16. Central Executive Body consisting of following office bearers shall be constituted.

- a) **President: 1**
- b) **Vice Presidents: 9** (one to be elected from Dehradun named as Central Vice President and 8 other elected Presidents of Regional Sections)
- c) **Secretary: 1** (to be elected from Dehradun)
- d) **Joint Secretary: 1** (to be elected from Dehradun)
- e) **Treasurer: 1** (to be elected from Dehradun)
- f) **Executive Members: 6** (to be elected from Dehradun)
- g) **Advisors 2** : President and Secretary of last "Central Executive Body".

Total: 21

Section 15

Council of the Society consisting of all the members of Central Executive Body and Secretary of each Regional section shall be constituted.

Section 16

In case, any member of the Central Executive Body ceases to be its member; the President from amongst the member of General body may fill up the vacancy. However, in case the ceasing member held the office of Secretary or Treasurer the vacancy shall be filled from amongst the elected executive members of Central Executive Body only.

Section 17 – Resignation

Any member of the central Executive Body may resign at any time, submitting the resignation in writing to the President. Such resignation shall only be effective if it is accepted by the Central Executive Body. However, after resigning from the Central Executive Body, the person may continue as the member of the Society.

Section 18 – Expulsion

If a member of Central Executive Body, who does not follow the code of ethics and/or constitution of the Society, is liable for expulsion provided the decision is endorsed by a two third (2/3) majority vote of the Central Executive Body, in favour of the expulsion.

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13/23

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Section 19 - Working president (SPG, India)

In case the President, SPG, India fails to continue in his position due to some unavoidable reasons, the central vice president will act as working president temporarily for interim period till a new president for the remaining period is elected. The new president for the remaining term will be elected from the vice presidents. New president will be elected if the remaining period left out from the present term is more than three months. Else, the central vice president will continue as the working president till the end of the present term. The election for the new president will be held with the same election procedure as stated for the president, SPG, i.e. with the nomination committee, central election committee and collegiums. Preferably the same nomination committee and central election committee (one which conducted the entire process of regular president) will conduct the election process. The electorate will be collegiums as defined for presidential election, i.e. all officers bearers of all regional chapters.

Section 20- Filling of the vacant posts of office bearers (Dchradun & Regional level):

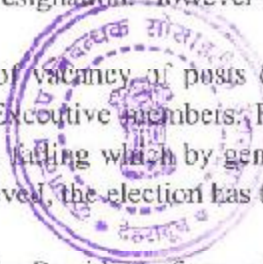

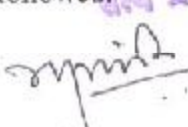

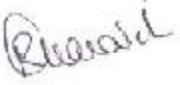


Except the President, SPG, Central Executive Body, all other office bearers will cease to be the office bearers of their respective chapters once they join other work centers on transfer/resignation. However they will be the member of SPG in the respective chapters.

In case of vacancy of posts of secretary & Treasurer the post will be filled from the elected Executive members. For the remaining posts by the executive body with clear majority, failing which by general body with clear majority. In case the clear majority is not achieved, the election has to be conducted.

In case the President of any regional chapter ceases to be in the office due to any reason, the Vice President will act as working president temporarily for interim period till a new president for remaining term is selected / elected. New President will be selected / elected if the remaining period left out from the present term is more than three months. Else, the vice president will continue as the working president till the end of the present term.

In case of vacancy of post of President of regional chapter, the nomination/ selection will be done by executive body with clear majority, failing which by the general body of the chapter by clear majority. In case the clear majority is not achieved, the election has to be conducted.

The election of the President of regional chapter will be held by preferably the same election committee which held the main election and similar procedure of the main election will be followed.







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SOCIETY OF PETROLEUM GEOPHYSICISTS
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Article 20: - Duties of General Body

Annual General Body meeting shall transact the following:

- Section 1-** Receive and adopt the annual report of the executive and audited accounts of the Society for the financial year ending March as circulated by the secretary. The auditor will be selected by Central Executive Body.
- Section 2-** Suggest a plan of Activities and policies for implementing by the Council in the forthcoming years.
- Section 3-** To take up, with the permission of the Chair, any other matter, urged by any member or office bearer, having a bearing on the objects on the rules and regulations of the Society.
- Section 4-** Notice calling Annual General Body Meeting shall clearly mention the date, time and venue of the proposed meeting in pursuance to a resolution to that effect by the Council and such notice shall be delivered or sent through post or email to each member at his/her recorded address.

Article 21:- Duties of the Council of the Society



- Section 1-** Unless otherwise expressly provided in the Constitution and/or Bylaws, the Council of Society shall have general executive control and management of the affairs and funds of this Society; these shall include, but not be limited to; designation of time and place of the General Body Meeting and meeting of the Council of the Society, Accepting, creating and administering funds for purpose provided under the constitution and Bylaws of this Society and performing such other administrative duties as required to accomplish the aims and objectives of the Society.
- Section 2-** The Council shall also serve as an appeal authority in all matters involving grievance proceedings and professional certification of members.
- Section 3-** The Council shall have sole responsibility and authority for all matters involving the external affairs of the Society.
- Section 4-** The Council shall consider the income and expenditure accounts of the Society as placed before it by the Treasurer.

Article 22:- Duties of the Central Executive Body

- Section 1-** When the Council is not in session, the Central Executive Body shall have full authority to exercise all powers of the Council.

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Section 2- Supervision of election of the Central Executive Body members and filling up of vacancies; determination of applicant's qualification and classification (for Society's membership), maintaining office and staff.

Section 3- At the call of the President, the Central Executive Body may meet at any time and place.

Article 23: - Meetings

Section 1- General Body Meeting

(a) The Society shall hold at least one meeting of the members in a year, this meeting to be known as the General Body Meeting. During General Body meeting, the Central Executive Body of the Society shall be introduced.

(b) The General Body Meeting shall be held at a time and place designated by the Council of the Society.

(c) An Extraordinary meeting of the General Body may be called on written requisition to the Council made and signed by at least 1/3 of the members of the General Body. The council shall be bound to hold the requisitioned extraordinary meeting within 21 days from the date of the requisition, after giving 7 days' notice to all the members.

(d) An extraordinary meeting of the General Body may also be called by the Central Executive Body through the Secretary in pursuance of a resolution passed to that effect at a meeting of the council, giving 7 days' notice to all the members.

(e) The extraordinary meeting shall be conducted as per the rules specified herewith for the Ordinary General Body Meeting.

(f) Agenda for the General Body Meeting would be circulated to all the members at least 7 days prior to the meeting.

Section 2- Council meeting

i) A meeting of the Council shall be held every year preferably during the first quarter of the financial year.

ii) The actual time and place of the meeting shall be decided by the Council.

iii) At the call of President or majority of the Council members, and after written notices to all Council members, the Council may meet at any time.



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Section 3- Central Executive Body Meeting

The Central Executive body shall meet immediately before meeting of the General Body, Council and such other times during the year and at such places as designated by Central Executive Body and at the call of the President.

Section 4- Quorum

(a) For General Body Meetings.

- (i) The quorum for a meeting of the General Body will be three fifth (3/5) of the members Annual/Associate/Life on roll. In case of lack of quorum, the meeting shall be held within 15 days after giving 7 days' notice to all the members. No Quorum shall be necessary for such adjourned meeting.
- (ii) All the matters at the General Body shall be decided by majority of the votes of the members present, except that if any amendments or alteration to the memorandum or the rules and regulations are decided, there shall have to be two third (2/3) majority of the members present.

(b) For Council meeting:

There shall be quorum if at least three fifth (3/5) members of the Council are present in the meeting. If a quorum has not assembled, the meeting shall be adjourned to some other suitable date, time and venue to be notified to all the members. No Quorum shall be necessary for such adjourned meeting.

For Central Executive Body Meeting

There shall be quorum if at least three fifth (3/5) members are present in the Central Executive Body meeting. If a quorum has not assembled, the meeting shall be adjourned to some other suitable date, time and place to be notified to all the members. No Quorum shall be necessary for such adjourned meeting.

Section 5- Intimation Time

(a) For General Body Meeting

The Council through the Secretary shall call General Body Meeting giving at least 15 (fifteen) days for the Meeting from the date of issue of the notice clearly mentioning date, time and venue of the proposed meeting. Such intimation notice shall be delivered or sent through post or email to each member at his/her recorded address.



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(b) For Council meeting

Notice in writing for the Council meeting shall be delivered or sent through the Secretary by post or email to all concerned at his/her recorded address at least 15 (fifteen) days prior to the proposed meeting.

(c) For Central Executive Body Meeting

Notice in writing for any meeting of the Central Executive Body shall be delivered or sent through the Secretary by post or email to each member of the society at his/her recorded address at least 3(three) days prior to the proposed meeting. In case of exigency, meeting can be called upon at short notice.

Article 24: – Committees

Section 1- The council may appoint the following and as many other committees as it deemed necessary for the furtherance of the aims and objectives of the Society, to act on behalf of and /or to advise the Council on specific matters.

(a) Honours and Awards Committee

The Honours and Awards Committee shall be composed of a chairman and four other members/including convener. The Members of the committee are appointed for a period of 2 (two) years and can be re-appointed.

This Committee should recommend to the Council, candidates for honors and awards given by the Society and is responsible for all related arrangements.

(b) Student Affairs Committee

The Student Affairs Committee shall be composed of a chairman and three other members including convener. The members of the Committee are appointed for a period of 2 (two) years and can be re-appointed.

Student Affairs Committee shall focus on development and other activities of Student Sections.

This Committee shall report to President of Central Executive Committee.

(c) Continuing Education Committee

The Continuing Education Committee shall be composed of a Chairman and three other Members/including Convener. The Members of the committee are appointed for a period of 2(two) years and can be re-appointed.



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This committee shall recommend to the Central Executive Body various training programs/seminars/workshops etc. that can be arranged by the Society and is responsible for all related arrangements.

(d) Publications Committee

The Publications committee shall be composed of a Chairman and at least five other Members/including Convener. The Members of the committee are appointed for a period of 2 (two) years and can be re-appointed.

The Editor of Society's technical journal shall be the Chairman of this committee.

This committee is responsible for the acquisition, selection, refereeing, and publication of article in Society's technical journal and other publications. The Committee shall assist the council in the long term publication program.

(e) Global Affairs Committee

The Global Affairs Committee shall be composed of a Chairman and five other members/including Convener. The Members of the committee are appointed for a period of 2 (two) years and can be re-appointed.

This committee is responsible for establishing and maintaining contacts with other organizations within India as well as abroad whose objectives are similar to or related with those of the association.

The committee shall report to the President of Central Executive Committee.

(f) Member Relations Committee:

The Member Relations committee shall compose of a Chairman and at least five other Members/including Convener. The Members are appointed or a period of 2 (two) years and can be re-appointed.

This committee is responsible for local member representation and activities, and planning of membership drives. The committee shall report to President of Central Executive Committee.

(g) Committee on Public Relations and Resource Mobilization:

The committee on Public Relations and Resource Mobilization shall compose of a Chairman and at least three other Members/including Convener. The Members are appointed for a period 2 (two) years can be re-appointed

This Committee is responsible for wide publicity of the activities and programs undertaken by the Society. The committee shall explain the activities of the Society



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to various corporate bodies and encourage them to promote the activities of the Society.

The Committee shall report to the President of the Central Executive Committee.

Section 2- The Council shall appoint all committee Chairman and Members from amongst the active members of the Society.

Article 25:- Regional Section

Section 1- Upon petition of twenty Active Members of the Society in good standing within the territory of India, the Americas and Europe sharing a common interest or problems, the council may authorize the formation of a Section.

Section 2- The Section shall adopt Bylaws of the Society.

Section 3- Regional Executive body shall consists of following office bearers (elected as per Article II (Section 9(d) of the Bylaws) for a term of two years,

Past President and Secretary of the Regional Section can be nominated as Advisors, provided they continue to remain at the same station.

Regional Section of the Society shall nominate a Regional Election committee to carry out the election procedure for the members of the regional executive body in a democratic way.

Section 4- Each section shall provide the President of the Society with the names of its office Bearers.

Section 5- Subsection (i)- The annual dues of the members shall be payable in advance of every financial year,

Subsection (ii)- The Regional Section of the Society shall maintain proper account and record of membership and inform the President of the Central Executive Body, along with the list of the Members, every quarter. The Membership fee shall be retained by the Regional Section for its activities. The Council of the Society, from time to time, may however change the ratio of membership fee to be retained by Regional Sections.

Subsection (iii)- A section will automatically become inactive if the section does not hold at least one technical session a year.

Section 6- The Council with the approval of General Body may any time dissolve affiliation with any section for reason as it deems fit and sufficient.

Section 7- All Regional Sections should forward their annual audited account statement and balance sheet along with all relevant documents to Central Executive Body



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at the end of each financial year to facilitate finalization of annual accounts and audits to the total accounts of the Society.

Article 26:- Student Sections

Section 1- Formation of a student section may be authorized by the Council provided a petition is submitted to the society by a group of students from relevant discipline, duly endorsed by the Head of Department.

Section 2- The Students section should adopt Bylaws, which shall be consistent with the constitution and Bylaws of the Society, and approved by the council.

Section 3- The student section shall consist of following office bearers.

President	: 1 (Faculty member)	
Vice President	: 1	} (Student)
Secretary	: 1	
Treasurer	: 1	

The office bearer(s) of the Student Section shall be nominated by the President of the Student section.

Section 4- For Student Sections, Council of the Society may arrange reimbursement towards journey and local expenses in ordinary mode of class and accommodation for attending such conferences/seminars, as approved by it.

Section 5- The Student Section should interact with student Affairs committee of the Society for

- (i) Formulation of the annual activity calendar of the student section as per their requirement consistent with the aim and objective of the Society; and
- (ii) To seek necessary assistance from the Society to carry out such activities.

Section 6- The Council with the approval of General body may at any time dissolve affiliations with any student section for reasons it deems good and sufficient.

Section 7- The Council with the approval of General body may at any time approve of the separate account for student section activities and opening of student fund, which will be necessarily, used only for student sections activities.



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Article 27: - Publications

- Section 1-** The Society shall publish a technical journal called "**Geohorizons**" containing papers embodying the results of latest researches and investigations containing information of interest to the members or Society. The Editor, assisted by the editorial board shall be responsible for the conduct of the Journal.
- Section 2-** The technical journal "Geohorizons", shall be published at regular (half yearly) intervals or otherwise designated by the Central Executive Body.
- Section 3-** The Society may also publish other publications, consistent with the aims and objective of the Society from time to time.
- Section 4-** The subscription rate of the technical journal and other publication shall be set by the Central Executive Body.
- Section 5-** The Central Executive Body will authorize the printing, financing and distribution of Society's Publications.
- Section 6-** All Active, Associate, Honorary, Student and Institutional Member of the Society shall be entitled to receive the technical journal "Geohorizons" free of cost. They are also entitled to get other publications of the Society at concessional price set by the Central Executive Body.

Article 28:- Affiliation

- Section 1-** This Society may affiliate with duly organized groups or Societies which serve the needs of members of the Society and which by objectives, aims, constitution, bylaws or practice are functioning in harmony with the aims and objectives of the Society, subject, however to the recommendations of the Council and to the affirmative vote of the General Body.

Article 29:- Properties

- Section 1-** All properties of the Society shall be in the name of the "**Society of Petroleum Geophysicists, India**"

The President shall be in charge of all properties of the Society and in the absence of the President, the Secretary will be responsible for proper custody of the property of Society.

Article 30:- Audit of the Society Accounts

- Section 1-** The statement of Accounts of the society for the year duly prepared from records by the Treasurer shall be audited by an Auditor appointed for the purpose. The Council of the Society or the Central Executive Body shall have



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the powers to appoint and also pay, if necessary, any suitable remuneration to the Auditor.

Article 31:- Suits By and Against the Society

Section 1- The jurisdiction for all legal proceedings in respect of the Society shall be within the municipal limit of the district Dehradun, Uttarakhand, India.

Section 2- Relief from personal liability

If a judgment shall be recovered against the designated person or Executive Member on behalf of the society, such judgment shall not be put in force against the property, movable or immovable, or against the body of such person or Executive Member, but against the property of the society.

Article 32:- Income of the Society

Section 1- The funds of the Society shall consists of

- (a) Annual / Life / Associate / NRI / Institutional / Corporate Subscriptions
- (b) Donations and gifts from the members and non-members.
- (c) Grant and subsidies from the Central State governments/Public Undertakings, other institutions and individuals, etc. These funds will be utilized for holding conference, publishing periodicals, Social upliftment and noble cause of the Society.
- (d) Operation of society's account through designated banks jointly either by any two from Secretary, Treasurer and President

Article 33:- Amendments to the Constitution and Bylaws.

Section 1 The amendments to the constitutions & bylaws may be made by the two third (2/3) majority of votes of the General Body meeting, at ordinary, annual or extraordinary meeting duly convened under the regulation of the Society.

Article 34:- RECORDS OF THE SOCIETY:

The following records of the society shall maintained under the custody of the Secretary/Treasurer

1. Membership Register
2. Meeting Register
3. Stock Register
4. Cash Book
5. Cheque Book



Article 35:- Dissolution

Section 1- Dissolution of the Society and disposal of the property of the dissolved Society will be done under section 13 & 14 of the Societies Registration Act, 1860 and amendments thereof

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